



## FaithActs Youth Theology Institute Policies

1. Participants are not allowed to drive or ride in personal vehicles during the dates of the program unless they receive specific permission to do so from the FaithActs Director. While we understand that some participants will drive to the campus, our policy is that they must turn their car keys in to the Director for the duration of the workshop. Any vehicles parked on campus must have a University Parking Permit. Parking permits will be issued during on-site registration, and clear instructions will be given as to where parking is authorized. It will be the responsibility of the participant to secure a permit, properly place the permit in the vehicle, park the vehicle in an authorized space, and turn the keys in to the Director for safekeeping during the program. Neither Loyola University New Orleans, nor the camp staff, will be responsible for damage to vehicles or for any parking tickets, fines, or towing charges that result from violations.
2. Participants are to remain on campus for the duration of the program unless program activities require otherwise. If a participant needs to leave campus for some reason, the FaithActs Director and Program Coordinator must receive prior written permission from the parent or guardian, and grant specific permission.
3. Campus regulations prohibit the use of alcohol and other illegal substances. Participants may not possess, use, distribute, or sell alcoholic beverages, drugs, firearms, weapons or fireworks.
4. Coed visitation in the residence halls is permitted in the first floor lobby area only. The only people permitted in rooms are staff, members of the participant's immediate family, the participant's roommate and other participants of the same gender residing in that residence hall.
5. Participants must attend all workshops, classes, and planned social or recreational activities. Full participation is the only way a participant can gain real value and fulfill the service requirement.
6. Participants will refrain from using electronic devices (i.e. cell phones, iPads, computers, etc.) during instructional periods unless authorized by camp counselors or University faculty and staff. Electronic devices, including cell phones, cameras, ipads, etc., are expressly prohibited in bathrooms and showers.
7. Participants will abide by nightly curfews and "Lights Out" announcements from the Director or Program Mentors. Participants must be in their OWN room at lights out and remain there until morning. Any use of cell phones or other electronic devices is prohibited after 'Lights Out.'
8. Participants must never misuse internet privileges. Attempting to access unauthorized sites is strictly prohibited.
9. Participants must abide by rules and guidelines set by the instructors for each academic facility in use.

10. Smoking is not permitted.

11. Any individual found tampering with any fire equipment (i.e. fire extinguishers, fire alarms, smoke detectors, etc.) will be dismissed from camp immediately. Participants may not interfere with any security system or tamper with locks in participant rooms and other areas.

12. All furniture must remain unchanged and kept in place.

13. Vandalism and pranks will not be permitted. Any damages caused in rooms or common areas will be charged to the responsible party. Replacement cost will be charged to anyone who removes or damages University property.

14. Participants should keep their rooms locked at all times even if leaving the room for only a few minutes. Neither Loyola University New Orleans, nor the FaithActs Institute staff, is responsible for lost or stolen items. A participant should take room key when leaving room. Those who lose a key must pay for a replacement. Leave excess money and valuables at home. Valuables, including jewelry, iPods, cell phones, radios, cd players, etc., may be brought to the Institute, but only at participant's own risk.

15. No bullying, harassment, or hateful, violent speech will be tolerated.

**I agree to abide by the above policies and regulations. I understand that the FaithActs Director and Program Coordinator will determine whether a conduct violation is grounds for dismissal or other disciplinary action. All decisions made by the FaithActs Youth Theology Director are final.**

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PARENT PRINT NAME

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PARENT SIGNATURE

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DATE

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STUDENT PRINT NAME

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STUDENT SIGNATURE

\_\_\_\_\_  
DATE